

ABERDEEN CITY COUNCIL

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|---------------------|--|
| COMMITTEE           | Finance, Policy and Resources                              |
| DATE                | 20 September 2016  |
| INTERIM DIRECTOR    | Richard Ellis  |
| TITLE OF REPORT     | Small Financial Assistance Grants and Gala Funding 2016/17 |
| REPORT NUMBER       | CG/16/104  |
| CHECKLIST COMPLETED | Yes  |

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1. PURPOSE OF REPORT

The purpose of this report is to present applications for financial assistance and/or community gala grants allowing Elected Members to make a decision on providing funding from the financial assistance/gala budget.

2. RECOMMENDATION(S)

It is recommended that the Committee:-

- i) Consider the applications received and agree to award funding based on the recommendations contained within the highlighted column in part A of the table below :-

| A: Grant Requests For Consideration                               |  |                       |  |                           |                            |            |             |
|---|--|-----------------------|--|---------------------------|----------------------------|------------|-------------|
| Requests received :   |  |                       |  |                           |                            |            |             |
| From  | For  | Requested Amount<br>£ | Recommended Amount<br>£                | Financial Assistance<br>£ | Community Gala Grants<br>£ | Total<br>£ | More Detail |
| Financial Assistance  |  |                       |  |                           |                            |            |             |
| Wings for Warriors  | Contribution towards Instructor's salary   | 2,500                 | 2,500                                  | 2,500                     | -                          | 2,500      | Appendix A  |
| Royal Caledonian Curling Club/Aberdeen Ladys Centre/Curl Aberdeen | Contribution towards once in 10 Years 'Friendship Visit' to Scotland by 20 Lady Curlers from the USA, spending one day/night in Aberdeen as part of their Tour | 500                   | 500                                    | 500                       | -                          | 500        | Appendix B  |
| Reiki in the Community  | Members bonding and training workshop  | 2,300                 | -                                      | -                         | -                          | -          | Appendix C  |
| Aberdeen Muslims  | Contribution towards Eid in the Garden event   | 3,685                 | up to £2,500, to be decided by Members | 2,500                     | -                          | 2,500      | Appendix D  |
| 13th Aberdeen Guides and Brownies (Northfield)                    | Contribution towards Paris trip  | 9,280                 | up to £2,500, to be decided by Members | 2,500                     | -                          | 2,500      | Appendix E  |
| Granitehill House Residents Association                           | Purchase of computer and sound system  | 430                   | -                                      | 430                       | -                          | 430        | Appendix F  |
| Auchmill Golf Club  | Contribution towards purchase of a Zero Turn Mower   | 17,400                | up to £2,500, to be decided by Members | 2,500                     | -                          | 2,500      | Appendix G  |
| Community Gala Grants   |  |                       |  |                           |                            |            |             |
| Mastrick Community Centre   | Mastrick Community Centre Summer Fayre   | 1,100                 | up to £2,500, to be decided by Members | -                         | 1,100                      | 1,100      | Appendix H  |
| Friends of Hazlehead  | Dandara 5k and Children's Races  | 468                   | up to £2,500, to be decided by Members | -                         | 468                        | 468        | Appendix I  |
| B: For Information  |  |                       |  |                           |                            |            |             |
| 2016/17 Budget  |  |                       |  |                           |                            | 45,000     |             |
| Grants Approved to Date   |  |                       |  | 7,542                     | 1,600                      | 9,142      |             |
| Budget Remaining  |  |                       |  |                           |                            | 35,858     |             |
| Potential Approvals from Above                                    |  |                       |  | 10,930                    | 1,568                      | 12,498     |             |
| Balance remaining if recommendations approved                     |  |                       |  |                           |                            | 23,360     |             |
| Approved to date + Recommended Approvals from Table               |  |                       |  | 18,472                    | 3,168                      | 21,640     |             |

### 3. FINANCIAL IMPLICATIONS

- 3.1 The awarding and approval of grants and financial assistance is a significant element of council business and as such millions of pounds are paid to external organisations each year. Appropriate and suitable means of approval following the principles of 'Following the Public Pound' require to be maintained in order to ensure Best Value.
- 3.2 Part B of the above table summarises the budget available for financial assistance/community gala grants and the balance of budget remaining if the recommendations are approved.

### 4. OTHER IMPLICATIONS

There are no other implications arising from this report.

### 5. BACKGROUND/MAIN ISSUES

- 5.1 At the meeting of 19 April 2016 the Committee approved funding packs to be used for small financial assistance grants and community gala grants. These included guidance on each type of grant.

In summary

| <b>Small Financial Assistance Grants</b> |  |
|--|--|
| Who Can Apply                            | The Committee will consider one-off requests which arise from time-to-time and do not fall within the assessment criteria of another established Council funding budget  |
| How Much is Available                    | <ul style="list-style-type: none"><li>• The fund has limited resources. Applications can only be considered whilst budget remains available</li><li>• In exceptional circumstances where an award of funding in excess of £2,500 is approved, it will be on the basis that the arrangements in relation to the Local Code of Guidance on Funding External Organisations and Following the Public Pound will require to be put in place</li></ul> |
| What We Will Not Fund                    | <ul style="list-style-type: none"><li>• Projects/events already being funded from another Council Budget</li><li>• Projects/events which secured a small financial assistance grant in the previous 12 months</li></ul>  |

| <b>Community Gala Grants</b> |   |
|------------------------------|---|
| Who Can Apply                | The Committee will only consider one application per community group in each financial year for events within the City  |
| How Much is Available        | <ul style="list-style-type: none"> <li>• The fund has limited resources. Applications can only be considered whilst budget remains available</li> <li>• In exceptional circumstances where an award of funding in excess of £2,500 is approved, it will be on the basis that the arrangements in relation to the Local Code of Guidance on Funding External Organisations and Following the Public Pound will require to be put in place</li> </ul> |
| What We Will Not Fund        | <ul style="list-style-type: none"> <li>• Events outwith Aberdeen City Council Boundaries</li> <li>• Alcohol</li> <li>• Personal gifts</li> </ul>  |

5.2 Following comments received at the last committee meeting the community gala grant application form has been revised to include a section for income and the actual amount of funding requested. This will flow through in future applications.

## 6. IMPACT

Improving Customer Experience – by awarding grants and funding the Council supports individuals, groups and organisations within the city and broadens the experiences available to the citizens of Aberdeen.

Improving Staff Experience – Staff have collaborated to update the process for financial assistance grants and gala funding and therefore should be engaged and committed to the process.

Improving our use of Resources – this report allows Elected Members to consider each applicant in an open and transparent way.

The Council will, within financial constraints, seek to support individuals, groups and organisations with the City. All applicants will be given equal consideration within the criteria for the award of grants and donations from Council budgets.

This report is likely to be of interest to the public as it demonstrates the use of public funds.

## 7. MANAGEMENT OF RISK

There is a risk that funding provided will not be used for the purpose for which it is awarded.

8. BACKGROUND PAPERS

None.

9. REPORT AUTHOR DETAILS

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As well as the application below, the Head of Fundraising for Wings for Warriors has provided the following additional information to emphasize the local benefits:

- Aberdeen is leading the way on a global scale regarding post-injury care for veterans.
- Our in-house instructor (former W4W student and former 5 Scots soldier disabled in Afghanistan bomb blast) is an Aberdeen resident
- We have created employment in Aberdeen
- We are supporting the housing market in Aberdeen through renting accommodation for our students
- A parliamentary motion is being tabled today by Liam Kerr MSP North East of Scotland

"That this Parliament recognises the unique work done by Aberdeen-based veterans charity, Wings for Warriors, training injured service-personnel to be pilots in the commercial helicopter industry; commends them for recognising that, for many service personnel, life outside of the armed forces can be daunting, uncertain and psychologically challenging, particularly following a life changing injury; congratulates it for providing these wounded service personnel with the skills to achieve an exciting, rewarding and sustainable future career in commercial aviation; recognises that, to date, they have trained seven veterans to become commercial helicopter pilots and wishes it well in its future expansion plans.

#### **Project/Event Details**

Name of Project/Event: Wings for Warriors, Helicopter Pilot Instructors Salary

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Location: Aberdeen Airport

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Date: n/a

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Brief description of proposed project/event:

For many soldiers, life outside of the forces can appear daunting and uncertain at the best of times. Add a life-changing injury to the equation and the future can quickly become a depressing place.

Instead of a short term project or challenge, we provide our wounded warriors with the skills to achieve an exciting, rewarding and sustainable future for many years to come, in civil aviation. We rebuild confidence, capabilities and pride and return professionals to their communities as people to look up to instead of look after. Our project requires veterans to challenge themselves and places emphasis on physical, psychological and social development. Armed with skills and first rate professional training, veterans can re-build their own confidence, capability and pride at the same time as working towards recognised and highly regarded civilian qualifications.

Even for those who do not take up a long term career in civil aviation, the benefits of achieving success in a highly complex, technical and important field are huge: men and women whose confidence and self-esteem were at a low ebb rediscover their competitive nature and inherent professionalism. Not burdens on but assets to society.

### What They Need to Succeed

At *Wings for Warriors*, we are incredibly fortunate in the support we receive from many sources: not least, the skills of instructors who give their time freely to train our veteran recruits. With their help and those who have provided training classrooms and even our own helicopter, (included storage and maintenance) we are able to provide, from our base in Aberdeen airport, professional instruction culminating in candidates sitting and passing their CAA pilots exam.

We now wish to move forward and appoint another instructor, this time from the ranks of those we have already trained. Chris Kirk is a Glasgow man, seriously injured by a roadside bomb, whilst serving in Helmand province. Given his history, he will have important empathy with our new students. He has successfully completed his training and we now wish to take him on as our own, in-house instructor. We will continue, of course, to use our volunteer instructors, as well but this will relieve part of the burden on these hard working people, and prevent the unavoidable hiatuses when our volunteer instructors are called up to take over flying duties at short notice.

Applications still outstanding have been made to the Wood family Fdn, William Sword Trust, Stafford charitable Trust, St. Judes Trust, the Squirrel Trust, and R and S Lipton Trust, The Northwood charitable Trust, the Nicoll charitable Trust and 15 other Trusts.

### Financial Information

#### Total Cost of Project/Event

Please provide details of **total** planned expenditure

| Type of Expenditure   | Amount |
|---|--------|
| <i>Eg hire of venue; food/drinks; travel; accommodation etc</i> | £      |
| Year one salary   | 21,500 |
|   |        |
| Total (A)   | 21,500 |

#### Any Other Sources of Funding

Please provide details of any other funding already secured for the project/event

| Type of Funding                              | From  | Amount |
|--|---|--------|
| <i>Eg grant; donation; fundraising event</i> | <i>Eg individual; other organisation (name)</i> | £      |
| Grant  | Dougie Dalzell Memorial Trust                   | 10,000 |
|  |   |        |
| Total Other Funding (B)                      |   | 10,000 |

#### Total Financial Assistance Requested

Please provide a summary of the amount of funding being requested

| Details                                  | Amount |
|--|--------|
| <i>Usually Total (A) less Total (B).</i> | £      |
|  |        |
| Total Amount Requested (C)               | 2,500  |

**Project/Event Details**

Name of Project/Event: Once in 10 Years 'Friendship Visit' to Scotland by 20 Lady Curlers from the USA, spending one day/night in Aberdeen as part of their Tour.

Location: Curl Aberdeen, Eday Road, Aberdeen

Date: Arrive on 20 November/Depart 21 November

Brief description of proposed project/event:

20 Lady curlers from all parts of the USA will arrive to play against five local teams in an eight-end game.

We are 'home hosting' (to keep the costs down and also to provide a more welcoming atmosphere) but will be entertaining our visitors to lunch, an evening meal, entertainment, and a game of curling. We are also hoping to find time during the visit to visit some famous sights in Aberdeen. It is also customary to give our guests a small gift to remind them of their visit - in this case it will be a small glass paperweight engraved with a curling stone and the date of the visit. Prior to their visit to Aberdeen the 'Tourers' will have visited Ice Rinks all over Scotland.

This visit takes place every 10 years.

**Financial Information****Total Cost of Project/Event**

Please provide details of **total** planned expenditure

| <b>Type of Expenditure</b>  | <b>Amount</b> |
|---|---------------|
| <i>Eg hire of venue; food/drinks; travel; accommodation etc</i>   | £             |
| Minimum of £60 per head x 20 tourers which includes Lunch on arrival, Game of Curling, Evening Meal and Entertainment and commemorative gift (in this case it is an engraved paperweight with a curling stone and the date. | 1,200         |
| Lunches   | 120           |
| No accommodation required   | Nil           |
| Other costs will include table decorations, entertainment, hire of Piper  | 380           |
| Programmes, badges, Invited guests meals  | 200           |
| Printing and Stationery   | 100           |
|   |               |
| <b>Total (A) plus other costs</b>   | <b>2,000</b>  |

**Any Other Sources of Funding**

Please provide details of any other funding already secured for the project/event

| <b>Type of Funding</b>                       | <b>From</b>   | <b>Amount</b> |
|--|---|---------------|
| <i>Eg grant; donation; fundraising event</i> | <i>Eg individual; other organisation (name)</i>   | £             |
| Donation                                     | Private individual  | 500           |
| Donation                                     | area 'Province' Fund  | 500           |
| Contribution from our Local Ladies Fund      | This amount will be met from our 'Tour Fund' which has been accumulated over the years by local curlers to help with the costs of this and future incoming tours. | 500           |
| Total Other Funding (B)                      |   | 1,500         |

**Total Financial Assistance Requested**

Please provide a summary of the amount of funding being requested

| <b>Details</b>                           | <b>Amount</b> |
|--|---------------|
| <i>Usually Total (A) less Total (B).</i> | £             |
|  |               |
|  |               |
| Total Amount Requested (C)               | 500           |

An application has been received from Reiki in the Community for a member bonding and training weekend. As the event is to be held outwith Aberdeen City and no clear benefit to the City or its residents has been demonstrated, it is recommended that the application be refused.

**Project/Event Details**

Name of Project/Event: Reiki in the Community Member Bonding and Training Workshop

Location: Feughside, Aberdeenshire

Date: November

Brief description of proposed project/event:

We are a group of 14 Volunteer Reiki practioners who provide Reiki healing to our communities of Tillydrone, Woodside & Hilton. As part of our development we would like to go on a bonding & training weekend. The pressures & constraints of everyday life means that it is hard for us all to meet together as a group to complete training. This weekend would allow us to work together to enhance our skills & communication & this in turn would help us to look at & improve on what we are providing to the community. We currently provide a morning & evening on alternate weeks of Reiki sessions to our community. The weekend would be facilitated by Mrs Patterson - Reiki Master

**Financial Information**

**Total Cost of Project/Event**

Please provide details of **total** planned expenditure

| Type of Expenditure   | Amount       |
|---|--------------|
| <i>Eg hire of venue; food/drinks; travel; accommodation etc</i> | £            |
| Hire of accommodation   | 1,500        |
| Travel (hire of minibus)  | 400          |
| Food/drink  | 400          |
|   |              |
|   |              |
|   |              |
| <b>Total (A) plus other costs</b>                               | <b>2,300</b> |

**Any Other Sources of Funding**

Please provide details of any other funding already secured for the project/event

| <b>Type of Funding</b>                       | <b>From</b>                                     | <b>Amount</b> |
|--|---|---------------|
| <i>Eg grant; donation; fundraising event</i> | <i>Eg individual; other organisation (name)</i> | £             |
|  |   | 0             |
|  |   |               |
|  |   |               |
| Total Other Funding (B)                      |   | 0             |

**Total Financial Assistance Requested**

Please provide a summary of the amount of funding being requested

| <b>Details</b>                           | <b>Amount</b> |
|--|---------------|
| <i>Usually Total (A) less Total (B).</i> | £             |
|  |               |
|  |               |
| Total Amount Requested (C)               | 2,300         |

**Project/Event Details**

Name of Project/Event: Eid in the Garden

Location: Rubislaw Terrace Gardens

Date: Sunday 18 September 2016

Brief description of proposed project/event:

The aim of Eid in the Garden is to promote cultural integration and diversity, with a particular focus on promoting the ethnic community in Aberdeen as an integral part of the overall Aberdeen community. The event is open for everybody to enjoy and entry into the event is free.

It is a celebratory event with food stalls, market stalls, childrens play area and live entertainment. Also has 3<sup>rd</sup> sector attendees such as the police, fire brigade, the NHS etc. Please see link to find out more about the event; which includes videos, new articles and photos. <http://www.aberdeenmuslims.org.eid.php>

The event was a great success in both 2013 and 2014, attracting over 700 people each time from over 30 nationalities and was well received by the Aberdeen community and also from members of Aberdeen City Council, including the Lord Provost and the Council Leader. Please see link to find out more about the event; which includes videos, news articles and photos. [www.aberdeenmuslims.org/eid.php](http://www.aberdeenmuslims.org/eid.php)

We are planning to organise the event again on 18 September 2016 at Rubislaw Terrace Gardens, however we have been unable to acquire the same level of sponsorship as in previous years.

We would therefore seek assistance to cover the deficit required from lack of sponsorship.

**Financial Information****Total Cost of Project/Event**

Please provide details of **total** planned expenditure

| Type of Expenditure   | Amount |
|---|--------|
| <i>Eg hire of venue; food/drinks; travel; accommodation etc</i> | £      |
| Venue   | 185    |
| Entertainment   | 1,200  |
| Infrastructure  | 3,000  |
| Travel and accommodation  | 500    |
| Portable toilets/sanitation/first aid etc                       | 600    |
| Activities and Childrens areas, bouncy castles etc              | 1,200  |
|   |        |
| Total (A)   | 6,685  |

**Any Other Sources of Funding**

Please provide details of any other funding already secured for the project/event

| <b>Type of Funding</b>                       | <b>From</b>                                     | <b>Amount</b> |
|--|---|---------------|
| <i>Eg grant; donation; fundraising event</i> | <i>Eg individual; other organisation (name)</i> | £             |
|  |   |               |
| Stalls income and sponsors                   |   | 3,000         |
|  |   |               |
| Total Other Funding (B)                      |   | 3,000         |

**Total Financial Assistance Requested**

Please provide a summary of the amount of funding being requested

| <b>Details</b>                           | <b>Amount</b> |
|--|---------------|
| <i>Usually Total (A) less Total (B).</i> | £             |
|  |               |
| Total Amount Requested (C)               | 3,685         |

The application below mentions possible collaboration with our twin town of Clermont-Ferrand and as such have been provided with information on Twinning Grants.

### Project/Event Details

Name of Project/Event: Aberdeen Girlguiding – Paris Trip 2017

Location: Paris

Date: 3 – 8 April 2017

Brief description of proposed project/event:

As part of a larger group of Aberdeen Brownies and Guides the 13<sup>th</sup> Northfield Brownies and Guides have the opportunity to visit Paris. This is part of an international collaboration with a similar organisation in France; ideally with our twin town in Clermont-Ferrand

The trip includes a visit to the Eiffel Tower, a boat trip down the River Seine, taking in all that Paris has to offer. It is planned to meet a local girls group during the trip and have a final day in Disneyland Paris. Unfortunately, some activities have had to be cut from the trip due to a smaller number of girls able to go and to keep the costs down.

As you will be aware, Northfield is an area of deprivation and regeneration. This is a wonderful opportunity for the girls with parents' eager for them to experience foreign travel and cultural diversity.

### Financial Information

#### Total Cost of Project/Event

Please provide details of **total** planned expenditure

| Type of Expenditure   | Amount |
|---|--------|
| <i>Eg hire of venue; food/drinks; travel; accommodation etc</i> | £      |
| Travel; Accommodation; Daily Excursion; Meals and Snacks        |        |
| 650 per child (5 Brownies + 10 Guides)                          |        |
| Total (A)   | 9,750  |

#### Any Other Sources of Funding

Please provide details of any other funding already secured for the project/event

| Type of Funding                              | From  | Amount |
|--|---|--------|
| <i>Eg grant; donation; fundraising event</i> | <i>Eg individual; other organisation (name)</i> | £      |
| Fund raising                                 | Brownies  | 220    |
|  | Guides  | 250    |
|  |   |        |
| Total Other Funding (B)                      |   | 470    |

#### Total Financial Assistance Requested

Please provide a summary of the amount of funding being requested

| Details                                  | Amount |
|--|--------|
| <i>Usually Total (A) less Total (B).</i> | £      |
| Total Amount Requested (C)               | 9,280  |

**Project/Event Details**

Name of Project/Event: Purchase of computer and sound system

Location: Granitehill House

Date:

Brief description of proposed project/event:

Granitehill Residents Association are proud of the work that we have undertaken with the Council over th years. You will be aware that we won the Outstanding Contribution of the Year Award 2015 for the Tenant/Resident Groups at the recent Tenant Participatory Advisory Service Good Practice Awards in November along with Council Officers.

We urgently require a new Computer to assist us continue this work at a cost of £330 and we also would appreciate monies toward a new sound system to assist the association run social evenings for the residents of Granitehill House, these have been priced at up to £100.00 from Argos.

I would appreciate if you would advise if the Council could identify funding available to help us.

**Financial Information****Total Cost of Project/Event**Please provide details of **total** planned expenditure

| Type of Expenditure   | Amount |
|---|--------|
| <i>Eg hire of venue; food/drinks; travel; accommodation etc</i> | £      |
| Lenovo G50 Laptop   | 330.00 |
| Sound System  | 100.00 |
|   |        |
| Total (A)   | 430.00 |

**Any Other Sources of Funding**

Please provide details of any other funding already secured for the project/event

| Type of Funding                              | From  | Amount |
|--|---|--------|
| <i>Eg grant; donation; fundraising event</i> | <i>Eg individual; other organisation (name)</i> | £      |
|  |   |        |
| Total Other Funding (B)                      |   | 0.00   |

**Total Financial Assistance Requested**

Please provide a summary of the amount of funding being requested

| Details                                  | Amount |
|--|--------|
| <i>Usually Total (A) less Total (B).</i> | £      |
|  |        |
| Total Amount Requested (C)               | 430.00 |

**Project/Event Details**

Name of Project/Event: Funding for a Zero Turn Mower

Location: Auchmill Golf Course

Date:

Brief description of proposed project/event:

Auchmill Golf Club have been working hard to ensure that the North of the City has a Golf Club to be proud of and a lot of work has been in conjunction with Northfield Sports Hub.

We installed a 5 hole Golf Course for our Junior Section and we work with the local school to provide golf taster sessions, recently we have been at St Peters and Westpark and Northfield Academy.

Some of our equipment are reaching the end of their working life and to ensure that our course and junior course are at the required standard we need to start replacing equipment. We would therefore appreciate if you could through the appropriate funding stream identify £2500 funding to support us.

**Financial Information****Total Cost of Project/Event**Please provide details of **total** planned expenditure

| Type of Expenditure   | Amount    |
|---|-----------|
| <i>Eg hire of venue; food/drinks; travel; accommodation etc</i> | £         |
| John Deere 997 Zero Mower                                       | 17,400.00 |
|   |           |
|   |           |
| Total (A)   | 17,400.00 |

**Any Other Sources of Funding**

Please provide details of any other funding already secured for the project/event

| Type of Funding                              | From  | Amount |
|--|---|--------|
| <i>Eg grant; donation; fundraising event</i> | <i>Eg individual; other organisation (name)</i> | £      |
|  |   |        |
|  |   |        |
| Total Other Funding (B)                      |   | 0.00   |

**Total Financial Assistance Requested**

Please provide a summary of the amount of funding being requested

| Details                                  | Amount   |
|--|----------|
| <i>Usually Total (A) less Total (B).</i> | £        |
|  |          |
| Total Amount Requested (C)               | 2,500.00 |

**Gala Details**

Name of Gala: Mastrick Community Centre Summer Fayre

Gala Location: Mastrick Community Centre

Gala Date: 30 July 2016

Time: 10am – 1 pm

Brief description of proposed event:

Summer fayre will include BBQ, face painting, coffee bar, games, inflatables, children entertainer, stalls and much more

How many people will be involved in / attending your planned event?

Approximately 200 – 300

**Budget**

Please provide details of planned gala expenditure

| <b>Expenditure</b>                          | <b>Amount</b> |
|---|---------------|
| Staging / PA                                |               |
| Licensing / Traffic Management              |               |
| Staffing                                    | £400          |
| Stewarding / Marshals                       |               |
| Catering                                    | £450          |
| Marquees / Tents                            |               |
| Medical                                     |               |
| Toilets                                     |               |
| Bins  |               |
| Stalls                                      | £200          |
| Other (Please detail)<br>Cleaning materials | £50           |
| <b>Total</b>                                | <b>£1,100</b> |

**Gala Details**

Name of Gala: Dandara 5K

Gala Location: Hazlehead Park

Gala Date: 3.9.2016  
12.00pm

Time: 9.30am-

Brief description of proposed event:  
Dandara 5K and Childrens Races

How many people will be involved in / attending your planned event? 1,000

**Budget**Please provide details of **total** planned gala expenditure

| <b>Expenditure</b>             | <b>Amount</b> |
|--------------------------------|---------------|
|                                | £             |
| Staging / PA                   | 800           |
| Licensing / Traffic Management | 81            |
| Staffing                       | 0 Volunteers  |
| Stewarding / Marshals          | 0 Volunteers  |
| Catering                       |               |
| Marquees / Tents               | £2200         |
| Medical                        | 300           |
| Toilets                        | £468          |
| Bins                           | 200           |
| Stalls                         |               |
| Other (Please detail)          |               |
| <b>Total</b>                   | <b>4,049</b>  |

**Any Other Sources of Funding/Income**

Please provide details of any other funding already secured for the project/event

| <b>Type of Funding</b>                                     | <b>From</b>                                     | <b>Amount</b> |
|--|---|---------------|
| <i>Eg grant; donation; fundraising event, entrance fee</i> | <i>Eg individual; other organisation (name)</i> | £             |
| £15 to enter 5k  |   |               |
| <b>Total Other Funding/Income (B)</b>                      |   |               |

**Total Grant Requested**

Please provide a summary of the amount of funding being requested

| <b>Details</b>                           | <b>Amount</b> |
|--|---------------|
| <i>Usually Total (A) less Total (B).</i> | £             |
| Toilet Cover                             | 468           |
| <b>Total Amount Requested (C)</b>        | <b>468</b>    |